



Hereford Diocesan Guild of Bellringers

Safeguarding Lead Role Description

The Hereford Diocesan Guild of Bellringers Safeguarding Lead (SL) is the key link between the diocese and the Guild concerning safeguarding matters. The SL is appointed by and supports the trustees of the Hereford Diocesan Guild in the delivery of its (the Guild's) safeguarding responsibilities.

Person specification:

1. Willingness and aptitude to undertake the role, attend the relevant training and undertake their own development in the field of safeguarding.
2. Ability to challenge in an appropriate, supportive manner.
3. Ability to demonstrate why safeguarding is intrinsic to the aims of the Guild.
4. Ability to instigate and manage difficult conversations.
5. Ability to articulate the need for culture change with regard to safeguarding in bellringing, the wider Church as a whole, and in particular within in the Guild.
6. Ability to demonstrate an empathetic and objective attitude with integrity when dealing with possible allegations of abuse.
7. Ability to manage sensitive information and, where needed, understand confidentiality and data sharing.
8. The SL should not be related to, or have a conflict of interest, with the trustees (or anyone acting on their behalf as an interim arrangement);
9. Willingness to declare and explore with members of the Guild /Diocesan safeguarding team ways to manage any potential conflicts of interest

Role Description:

1. Be familiar with the Safeguarding e-manual | The Church of England and how it is implemented in local practice.
2. Establish positive working relationships with the Diocesan Safeguarding Officer / Team.
3. Establish and maintain positive connections with the Central Council of Church Bell Ringers Safeguarding Team.
4. Refer all safeguarding concerns to the Diocesan Safeguarding Officer / Team.
5. When someone is in immediate risk or needs urgent medical attention, report concerns to emergency services.
6. Discuss regularly with the trustees any emerging safeguarding issues and support them in resolving those issues.
7. Work with the Diocesan Safeguarding Officer / Team to determine which members of the Guild and volunteers need which level of training and when refresher training is needed and ensure that this is satisfactorily completed.



8. Have an awareness of all Guild activities involving children and vulnerable adults, keep a record of them and assist with the safeguarding risk assessment of these activities.
9. Help facilitate discussions about what the Guild sees as a safe culture, what the current barriers may be and how they might be resolved.
10. Support the Guild in the delivery of its responsibilities around safer recruitment and people management – for instance, by maintaining records, supporting recruitment, coordinating DBS applications (including updates to DBS status), and seeking advice from the Diocesan Safeguarding Officer / Team.
11. Ensure safeguarding contact details are displayed in the annual report, on membermojo and on websites (where applicable);
12. Where appropriate, help the Guild develop protocols to keep themselves and their visitors safe.
13. Contribute to relevant reports and meetings with a safeguarding perspective, to support the trustees and the other officers of the Guild in the delivery of their safeguarding responsibilities